

AVA Artists' Submission Protocol

If you would like to be considered for an exhibition at AVA, please be sure to include the following information:

- **Around 12 Images of Your Work:** We will accept slides or digital images, but digital images are preferred. Please send a CD with .jpg images that are between 1.5 MB and 5 MB each. Images should be named with their title as it appears on the slide list, and placed in a folder with your name. Please only send images that are in focus, with good resolution. If the background/frame can be cropped out, it would be appreciated. Printed material is also useful as a supplement to the digital images, as it is sometimes hard to tell about subtle color and textural variations on a computer.
- **A Slide List:** The slide list can be submitted either on the CD as a Word document, or as a hard copy. Please include all of the following information for each piece: title, dimensions, medium, date.
- **A Clear Proposal:** Please let us know specifically how you envision using our gallery spaces. If you have not seen the new spaces, please take some time to visit or request floor plans and photographs before sending in your proposal. If you have multiple bodies of work, what would you like to show? Would you be interested in showing with other artists? If so, do you have anyone in mind? Please let us know what you are thinking.
- **Contact Information:** Please include your full name, address, telephone number, fax, e-mail address and website (whatever is applicable). If you would like your slides, CD, or other submission materials returned to you please include a SASE.
- **Resume:** It is helpful for us to know what you have done in the past, where you have been showing, what teaching experience you might have, etc.
- **Personal/Artist Statement:** Please tell us a bit about yourself as an artist, how your work has developed, where you see it going, etc.

If you have any further questions, please contact our Exhibition Coordinator, Kiku Langford, at AVA (603) 448-3117, or by e-mail: kiku@avagallery.org . If you are proposing to curate a show, to exhibit with several other artists, or to use the spaces in any other unusual way, please do not hesitate to ask about what to submit, as it may differ from the above outline.